



Call for Abstracts/Posters
FSDPA 9th Annual New Wave Dermatology Conference
May 18-21, 2017 – Vinoy Renaissance – St. Petersburg, Florida
Submission DEADLINE ~ March 1, 2017

The program committee of the FSDPA 9th Annual New Wave Dermatology Conference is calling for Abstract submissions.

Abstracts are independently reviewed by the CME Review Panel and accepted based on scientific value and educational need. The presentation of new concepts and unique observations are an integral part of the Conference's continuing education program.

You may submit 8.5" x 11" handouts of the abstract or related poster for review. Abstracts will be placed in conference attendees bags and will be posted on the FSDPA website.

ABSTRACTS - Format and Guidelines

Page Format: Abstracts must be submitted as a Microsoft Word or PDF document. Margins: 1 inch top, bottom, left and right, single spaced; laser printer quality.

Font: Font size must be Arial, 12 point

Length: 500 word maximum. When finished with your abstract, count the words to ensure you have not exceeded the prescribed limit.

The abstract should contain the following: a) introduction that states the purpose of the study; b) a brief description of the procedure/study; c) brief description of the results; and d) conclusion.

Tables or illustrations may not be included in abstracts. Abstracts will NOT be displayed on easel or stands.

Submit to: Abstract Submissions must be sent via e-mail to contact@fsdpa.org

The FSDPA please asks that you submit 8.5" x 11" handouts of these related abstracts. Number of handouts will be provided to you three weeks prior to the conference. At that time we will email you with the appropriate shipping address. If you prefer to have the FSDPA print your abstract a \$250 fee will be applied. Submissions should also be sent in PDF format via e-mail to contact@fsdpa.org. The deadline for submitting your materials for possible inclusion is March 1, 2017.



POSTERS - Format and Guidelines

Poster Specifications and Size Requirements: Poster panels are **4' wide x 2' high**. Posters must not exceed these dimensions. Posters exceeding these dimensions **WILL NOT** be allowed or placed on poster stands.

Poster Submission Fee: A fee of \$300.00 per poster is required from each company/industry presenting. Fee covers: poster stand rental, delivery, setup, removal, and state tax of poster stands. There is a \$20 processing fee for payment with credit card.

Author: Include all authors, Affiliation

Commercialism: Any display at the FSDPA 9th Annual New Wave Dermatology Conference in which the cost is underwritten by a pharmaceutical company or other entity must avoid commercialism. Drugs, instrumentation, or devices are not to use trade names. If such situations occur, the exhibit is responsible to identify and clearly state on the display that a portion or portions of the cost were provided by the commercial company named.

Responsibility for Damage and Loss: Vinoy Renaissance, Florida Society of Dermatology Physician Assistants, BCI Management and Communications are not responsible for any damage, destruction, loss or theft of items or property before, during or after the dates and times of the conference at any location within or near the exhibit hall property. Representatives will make no claim and will hold harmless the aforementioned entities of the conference.

POSTERS Set-Up – Breakdown - Display Schedule

Set-Up Schedule: Thursday, May 18, 2017 - 3:00 PM – 5:00 PM

Breakdown Schedule: Saturday, May 20, 2017 - 4:00 PM – 5:00 PM

Posters will be on display for viewing in pre-function area or in close proximity to lecture room and exhibit hall, Thursday, May 18 - Friday, May 19 - and Saturday, May 20.

Poster numbers are not assigned. We will place “Company Name” as indicated on your submission form on the poster stand.

We place 3-4 posters on each stand. DO NOT remove placement of posters assigned by FSDPA. Each representative is responsible for setting up and removing their posters during breakdown schedule time.

Please remove your posters from the display area between the hours of 4:00 PM – 5:00 PM on Saturday May 20, 2017. Posters must be removed by 5:00 PM. You are not allowed to remove your poster until 4:00PM; failure to comply with this request may result in the loss of poster privileges at future meetings. *Any posters that are not removed or left behind will be discarded by the hotel.*



SHIPPING ~ POSTERS ONLY

If you have posters to be shipped to the hotel, you must address your materials to the NAME of the Poster on-site representative in the following manner. FSDPA Conference Management staff will NOT accept any deliveries on behalf of Poster on-site representative.

Vinoy Renaissance

Event Name: New Wave Dermatology Conference

501 5th Avenue NE St.

St. Petersburg, Florida 33701

HOLD FOR: REPRESENTATIVE NAME (NAME OF PERSON RESPONSIBLE FOR SETTING UP POSTER)

POSTER PRESENTATIONS

Those companies who are President Circle, Diamond and Platinum Level Sponsors will have the opportunity to present their posters during conference hours. These presentations will last no more than 5 to 10 minutes and will be presented during the last 10 minutes of the morning and afternoon break on Friday, May 19, 2017 and Saturday, May 20, 2017.

A representative from each company shall present their posters.



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POSTER PAYMENT FORM

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Call us if you need to submit after March 1, 2017.

COMPANY NAME: _____

CONTACT PERSON: _____

EMAIL: _____

PHONE NUMBER: _____

Will you be paying with a check or credit card?

MAIL CHECKS TO:

Florida Society of Dermatology Physician Assistants, Inc
235 West Brandon Blvd, # 295
Brandon, FL 33511

CREDIT CARD PAYMENT:

Credit Card payments are processed through PayPal. There is a \$20 processing fee for credit card payments.

NAME ON CARD: _____

BILLING ADDRESS: _____

Call DAWN WEBB with your credit card number.

Dawn Webb, FSDPA Meeting Management
BCI Management and Communications
Dawn.Webb@bcimgt.com
813-704-7400 cell